

**Board of Education Minutes
December 19, 2018**

Board Members in Attendance: President Jamie Doucette, Linda Mrowka, Robin Toldo, and Thomas Shillo

Also, in Attendance: Principal Christian Arsenault, Superintendent Karen Goodwin via phone, Business Manager Jim Eagan, Michael George, Secretary Michele Klimczak, and Nick Oickle.

1. School Community Session

1.1 Call to Order/ Pledge of Allegiance: President Jamie Doucette called the meeting to order at 5:00 pm.

1.2 Public Participation: None

1.3 Celebrations:

A. BioRock: Superintendent Goodwin reported that the BioRock project with FIS students had officially found first time evidence that the BioRock process can be successfully used to grow oysters. Superintendent Goodwin was very proud of the students that were involved in this project and thanked the Malinowski's, Diane Dexter, and the Fowler's for allowing FIS students to use their properties to complete this research.

B. Fishers Island School Growth Rate: Superintendent Goodwin reported that FIS students in grades 4-8 scored in the highest growth quartile in ELA and Math. FIS students are intellectually at a much faster rate than the rest of the schools in the state of New York. Superintendent Goodwin acknowledged how great this accomplishment was for FIS through the state testing program.

C. Winter Concert and Art Show: Principal Arsenault congratulated all student participants in the winter concert and art show. Principal Arsenault also thanked Mr. Dollar and Ms. Sawyer for their support and contributions toward making this event the success it was. Principal Arsenault also thanked Superintendent Goodwin for stepping in as his replacement as he was unable to attend this event. Robin Toldo shared that more seating should be available for the next concert as there was not enough at the winter concert.

D. New Athletic Scoreboard: Principal Arsenault invited Nick Oickle to speak on behalf of the students about other ways the scoreboard could be used besides simply keeping score for the official basketball games. Nick Oickle mentioned using the scoreboard during gym class periods to keep score during sports that take place during class time. Principal Arsenault reported that the score board is up and functioning in the gym and that the only thing left to take care of is applying the "Fishers" decal where the 'Home' sign originally was. Principal Arsenault thanked the supporters who helped raise money for the new scoreboard. He also thanked CJ Finan for initially starting the new scoreboard fund. Superintendent Goodwin thanked Principal Arsenault for assisting in the orchestration of acquiring the new scoreboard.

1.4 Additions to the Agenda: Principal Arsenault added seven additional action items:

3.13 Motion: To Approve up to 9 Creative Open Space Sessions as Approved by the EAC

3.14 Motion: To Approve up to 5 Poetry Workshop Sessions as Approved by the EAC

3.15 Motion: To Approve up to 14 Fit Club Sessions as Approved by the EAC

3.16 Motion: To Approve an Educational Reimbursement for Jessica Hall for the Course *Writing Well or Good Writing? An Educator's Guide to Teaching Grammar* to be Paid upon Completion

3.17 Motion: To Approve the Lake Wales, FL Exchange Trip

3.18 Motion: To Accept the Resignation of Michele Klimczak as Board of Education Secretary Effective June 30, 2019

8.2 Personnel Matter regarding the performance and assignment of a certified staff member.

2. Business Reports

2.1 Warrants Approved by Claims Auditor Sharon Patterson: Jim Eagan reported that the warrants from November were still in the process of being finished so the status at this meeting was from October. Jim Eagan had been working with the auditors to get all the information and data to them to assist with the completion of the audit. He further reported that Sharon Patterson had approved the warrants and referenced the additional budget handouts.

2.2 Business Manager Reports:

A. Budget Status Report as of October 31, 2018: Jim Eagan reported the revenue looked lower than what was budgeted trending wise, however, this should even out and make more sense as the new year's start when checks come through from the Town of Southold.

B. Treasurer's Report Approved by Principal and Treasurer:

Jim Eagan explained that he had completed a cash forecast for Principal Arsenault to better understand how the funds distribute.

2.3 2018-2019 Budget Transfers: None

2.4 2017-2018 Audit Status: Jim Eagan reported that the auditors came in and stayed for one long day to complete all the necessary work. The information presented at this meeting was from October. Jim Eagan also reported that he is working with the auditors to fix any issues or corrections that need to be made to the audit. Principal Arsenault congratulated him on behalf of the auditors who reported that Jim's preparatory work made the whole auditing process run smoothly. Mr. Eagan reported to the board that additional costs may arise in the future as he suggested that FIS look into hiring a consultant specifically for the school. He stated this would help catch any mistakes and also help in the preparation for the audits.

3. Action Items

3.1 Motion: To Approve the Minutes of the November 14, 2018 Board of Education Meeting: Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

- 3.2 Motion: To Approve Non-Fraternization Policy #9150 (Second Reading):** Robin Toldo made a motion to approve, Tom Shillo seconded the motion. All in favor, none opposed.
- 3.3 Motion: To Approve Authorized Use of District-Owned Equipment Policy #8330 (Second Reading):** Robin Toldo made a motion to approve, Tom Shillo seconded the motion. All in favor, none opposed.
- 3.4 Motion: To Approve the Fuel Oil Bid from Z & S Fuel and Service:** Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed. Tom Shillo abstained from the vote.
- 3.5 Motion: To Split the Drama Director and the Drama Assistant Director Stipends for the 2018-2019 School Year Evenly Between the Two Positions as Requested by the Drama Director:** Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed. Principal Arsenault explained that Ms. Hall had asked to formally split the stipend from the production of *Into the Woods* evenly with Mr. Dollar as his skills were used more in preparation for this musical than in any other play.
- 3.6 Motion: To Approve the Undue Burden Independent Evaluator Hardship Waiver for the 2018-2019 School Year:** Tom Shillo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed.
- 3.7 Motion: To Approve the Proposal from QA & M Architects per the Capital Improvement RFP and to Engage in Contract Negotiations:** Robin Toldo made a motion to approve, Tom Shillo seconded the motion. All in favor, none opposed. Superintendent Goodwin reported the bid having been won by QA & M contingent on the approval from the board.
- 3.8 Motion: To Approve the Estimate dated 4/3/2017 in the Amount of \$21,968.16 from the Fishers Island Utility Company for High Voltage Wiring:** Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed. Superintendent Goodwin thanked President Doucette for her efforts in getting the Sanger Fund to change where their funds were going. President Jamie Doucette abstained from the vote.
- 3.9 Motion: To Approve an Educational Reimbursement for Gina Roehrig for the Course SEDN 635 *The Study of Disabilities in Infancy and Early Childhood* to be Paid Upon Completion:** Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed. Principal Arsenault reported that the reimbursement was for up to \$1,200 and that Gina Roehrig would be certified as a birth to sixth grade Special Education Teacher upon the completion of this final class.
- 3.10 Motion: To Approve the Request for Bids for Renovations on the Structural Setup of Faculty Housing Unit #7E:** Tom Shillo made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed. Principal Arsenault reported that these renovations would take place on the home of Eduardo Crispo to add a second bedroom.
- 3.11 Motion: To Approve the Request for Bids for Renovations on the Kitchen of Faculty Housing Unit #T1:** Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.
- 3.12 Motion: To Approve the 2019 Senior Class Trip and Authorize the Distribution of Permission Slips and Purchasing of Lodging:** Linda Mrowka made a motion to approve, Robin Toldo seconded the motion. All in favor, none opposed.

- 3.13 Motion: To Approve up to 9 Creative Open Space Sessions as Approved by the EAC:** Robin Toldo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed. Principal Arsenault stated that this would be a partnership between FIS and Lighthouse Works.
- 3.14 Motion: To Approve up to 5 Poetry Workshop Sessions as Approved by the EAC:** Robin Toldo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed. Principal Arsenault stated that this would be a partnership between FIS and Lighthouse Works.
- 3.15 Motion: To Approve up to 14 Fit Club Sessions as Approved by the EAC:** Robin Toldo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed.
- 3.16 Motion: To Approve an Educational Reimbursement for Jessica Hall for the Course *Writing Well or Good Writing? An Educator's Guide to Teaching Grammar* to be Paid upon Completion:** Robin Toldo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed. Principal Arsenault reported on behalf of Ms. Hall that she took this course to supplement the lack of grammar in the common core curriculum.
- 3.17 Motion: To Approve the Lake Wales, FL Exchange Trip:** Linda Mrowka made a motion to approve, Tom Shillo seconded the motion. All in favor, none opposed. Principal Arsenault reported that they aim to purchase the plane tickets to Florida by the end of the 2018 year in preparation for the February break trip.
- 3.18 Motion: To Accept the Resignation of Michele Klimczak as Board of Education Secretary Effective June 30, 2019:** Robin Toldo made a motion to approve, Linda Mrowka seconded the motion. All in favor, none opposed.

4. Administrative Report

Prior Business

- 4.1 School Accreditation:** Principal Arsenault reported Jess Hall led the presentation of Learning Standard 2 on Student Learning and how Pre-K to 12 students learn throughout the day and how to facilitate that learning. Principal Arsenault has charged NEASC leaders with identifying what FIS already does towards this standard.
- 4.2 Reimbursement for Generator Grant Project:** Superintendent Goodwin reported having submitted all the paperwork and that the funds for this project should be on their way soon.
- 4.3 Paddle Tennis Project Update:** Superintendent Goodwin reported that FIS has done everything on its end to aid in this project and that a phone conference with Elizabeth Reid is being scheduled to discuss the delay with ProCourts.
- 4.4 Oil Tank Repair:** Principal Arsenault reported Aly Horn has continued to reach out to the company so they can contact Eduardo Crispo to take care of the high reading sensor. Principal Arsenault reported no change in this from last month's meeting.

New Business

- 4.5 Display of the Flag Policy and Regulation #4311.1 (First Reading):** Principal Arsenault reported wanting to look into getting a new flag pole for FIS and paying close attention to the Flag policies and regulations in the future

- 4.6 Counseling and Guidance Program Policy #4600 (First Reading):**
Principal Arsenault reported that the program was approved last meeting but this was simply to state that a program does need to be put in place.

5. Information Packet for Board of Education

- 5.1 Letter of Appreciation from Mr. and Mrs. McCance to the Class of 2018**
5.2 November 2018 NYS Insurance Reciprocal Newsletter
5.3 2018-2019 Committees

6. Board Committee Reports

- 6.1 Faculty Housing Committee:** Jim Eagan reported the completion of two faculty housing roofing projects and the acceptance of new member Michael George to the board of the committee. He also reported that the committee is looking into getting a professional mold cleaner to come over from New London to address issues with Faculty Housing Unit T6. He will be following up with a potential faculty housing maintenance worker.
- 6.2 Safety Committee: None**
6.3 Personnel Committee: None

7. Public Participation: None

8. Executive Session: Motion to adjourn to executive session made by Robin Toldo at 6:04 pm.

- 8.1 Potential Sale of School Property**
8.2 Personnel Matter regarding the performance and assignment of a certified staff member

9. Adjournment